



Safety and Insurance Policy

Summary of the Policy

- We are committed to providing safe spaces to visit for as many people as possible.
- We provide advice and guidance on insurance and safety to individual Quiet Gardens, but ultimately these are the responsibility of the host for the individual garden.
- The Quiet Garden Trust has insurance and public liability cover for events the Trust itself runs, but this does not extend to events run by individual Quiet Gardens.

The Quiet Garden Trust considers safety crucial to nurturing high quality Quiet Garden spaces which are accessible to all. Central to this commitment is the need to provide a safe environment for visitors when accessing Quiet Gardens, which includes:

- Gardens should be accessible to as many people as possible, but this will depend on the local situation and setup, and it won't be practical for some gardens to be accessible to everyone
- Adequate insurance and public liability cover for the activities provided should be in place and checked at least annually
- Safety audit / risk assessments should be carried out at least annually
- Signs should be used to alert people to potential hazards – both in situ and on entering the garden

The Quiet Garden Trust offers insurance and safety guidelines for Quiet Gardens, but due to their geographically diverse nature and local ownership the responsibility for safety and insurance cover for each Quiet Garden space are held by the individual Quiet Garden and are the responsibility of the Quiet Garden Host.

Implementing the Policy

The Quiet Garden Trust, and those representing it, will:

- Seek to run events it is responsible for in venues that are safe and accessible to as many people as possible.
- Ensure the Trust has adequate insurance and public liability cover for the events it runs.
- Ensure that a Risk Assessment is carried out where appropriate for individual events the Trust runs and hosts.
- Ensure that staff and volunteers understand the safety principles and guidelines.
- Actively promote a culture within the Movement where Quiet Garden hosts are aware of the safety and insurance policy, and point hosts and their volunteer teams to good practice and appropriate training and support.

Implementing the Policy in a Quiet Garden

Quiet Garden hosts and their support teams should have a good knowledge of the Safety and Insurance Guidelines for Quiet Gardens and should be implementing them; and they should know what to do in an emergency.

When a Quiet Garden joins the Quiet Garden Movement as an affiliate or associate the Host will be provided with a copy of the 'Safety and Insurance Guidance for Quiet Gardens' and made aware of their responsibility towards implementing them.

Policy Adopted by The Quiet Garden Trust

Signed:

Sue Nightingale - Chair of Trustees

Date: