

Safeguarding Policy

Summary of the Policy

The Quiet Garden Trust recognises that it has a duty of care that includes safeguarding for children and adults at risk or in a vulnerable situation. The Trust is appropriately informed enough to ensure that complaints and concerns about adults at risk are properly identified and acted upon.

- The Trust and Movement is committed, to the safeguarding and protection of all individuals at risk
- The Trust will respond without delay to any complaint made; cooperating with police and the local authority in any investigation.
- The Trust will challenge any abuse of power by anyone who is known to them in a position of trust.

The Quiet Garden Trust is committed to nurturing high quality Quiet Garden spaces which are accessible to all. In doing so the charity takes seriously the welfare of all individuals who come onto its premises or who are involved in its activities.

The charity aims to ensure that they are welcomed into a safe, caring environment. The Trust ensures that each Quiet Garden Host has access to Safeguarding Guidelines. Hosts received Safeguarding Policy and guidelines as part of the welcome pack.

Due to their geographically diverse nature and local ownership the responsibility for a safeguarding policy and procedures to be followed in each Quiet Garden are held by the individual **Quiet Garden Host and are the responsibility of the Quiet Garden Host.**

The Quiet Garden Trust follows and promotes safeguarding principles to help ensure the following with regard to Quiet Garden spaces:

- Safeguarding principles are promoted
- Hosts are made aware of the procedures to follow if an allegation is made
- Good record keeping is maintained (such as guest lists and disclosure form)
- Confidentiality is maintained and people understand when to share

Implementing the Policy

The Quiet Garden Movement and Trust, and those representing it, will:

- Seek to work in a non-abusive way that respects the rights of individuals to enjoy privacy, dignity, independence and choice.
- Ensure rigorous recruitment practices to, including taking up references and where appropriate using Disclosure and Barring Service (DBS) checks.
- Actively promote a culture within which all those who express concern will be treated seriously and will receive a positive response.

- Ensure that staff, trustees and volunteers understand that they know what to do if they think that someone is being abused.
- Signpost Quiet Garden hosts and their volunteer teams to good practice and appropriate Margaret Harvey and Sarah Godson) have the responsibility for updating the safeguarding policy for the Trust. The policy is reviewed annually.
- Ensure that information sharing related to the protection of individuals and perpetrators of abuse in a multi-agency context are maintained through the agreed protocols.

Implementing the Policy in a Quiet Garden

Quiet Garden hosts will know what to do if they learn of any incidents where individuals are being mistreated or abused.

When a Quiet Garden joins the Quiet Garden Movement as an affiliate or associate the Host will be provided with a copy of the 'Safeguarding Guidance for Quiet Gardens' and made aware of their responsibility towards all individuals.

Unless the Quiet Garden is in a school or hospital they will not usually have children visiting who are unaccompanied by an adult. Hosts will only allow children to visit a Quiet Garden when accompanied by a supervising adult. Quiet Gardens situated in church premises, hospitals, and community groups will come under the umbrella of the organisation's safeguarding policy

The Quiet Garden Trust Safeguarding Representatives

Staff Member: Sarah Godson

Trustee: Margaret Harvey

Contact details

Tel: +44(0)1494 578909

Email: info@quietgarden.org

2 Coathays, Lower Odcombe, Somerset. BA22 8TX

Change Record

Date of Change:	Changed By:	Comments:
April 2026	SJG	Approved by Trustees